



**Call for Expressions of Interest to be a partner with ICASE  
as host organisation for**

**ICASE2016  
World Conference on Science and Technology Education**

ICASE intends to hold the 5th World Conference on Science and Technology Education during 2016. In order to achieve this ICASE will form a partnership with a 'host organisation' located in the country where the conference will be staged. ICASE and the host organisation will assume shared responsibility for the conference, will each nominate a co-convenor and will contribute people to the necessary conference committees.

This document is a call for expressions of interest from organisations interested in becoming a partner with ICASE as host organisation for WorldSTE2016. If the organisation is not an STE association, it's bid should be supported by a national science education association who is a member of ICASE and who will provide expertise and share any surplus.

ICASE World Conferences have previously been held in Penang, Malaysia in April 2003, Perth, Australia in July 2007 and Tartu, Estonia in July 2010 and will be held in Sarawak Borneo in September/October 2013

**Proposals should be submitted by January 15<sup>th</sup> 2013 to:**

Elaine Horne  
Chair, ICASE World Conference Standing Committee

Email: [grovesr@ozemail.com.au](mailto:grovesr@ozemail.com.au) (preferred)

or Mailing address:

PO Box 244  
Mount Hawthorn  
WA 6016  
Australia

Enquiries may be directed to the email above.

Please follow the guidelines on the next page when preparing a proposal.



**Guidelines for expression of Interest in being a partner with  
ICASE as host organisation for ICASE2016**

Proposals should include the following information.

1. Name of host organisation and/or national science education association
2. Nature of organisation, including:
  - size
  - numbers of volunteers and staff
  - names of key individuals
3. Experience of organisation in managing major events, including:
  - examples of other events
  - flexible, technological infrastructure to manage registrations
  - financial capability eg. ability to process credit card payments
  - capacity to host more than 1200 delegates
  - technological excellence of communications and computer access in venue, broadband or other system to support all delegates access to high speed internet simultaneously and capacity to broadcast to multiple venues, including to overseas venues
4. Details on country and city where the conference would be held, including:
  - climate
  - access for international visitors, including travel and visa arrangements
  - other attractions for visitors
5. Potential venues for conference and range of available accommodation and approximate, projected costs for 2016
6. Likely approximate date for conference, with reasons for the choice
7. Potential local partners and supporters
8. Potential sponsors for the World Conference or for events at the conference, including sponsorships in place
9. It is expected that the ICASE General Assembly will be held during the ICASE2016. Please indicate ways in which you can support this.
10. Other advantages of your proposal.

A decision will be made by ICASE by February 15<sup>th</sup> 2013 and the successful proposer and all other bidders will be notified.

It is anticipated that the planning for ICASE2016 will commence immediately after that, and that a presentation by the successful group and advance information about it will be made at the ICASE 2013 World Conference in October 2013.